

WEATHERIZATION AUDITOR

Energy Department

Responsible for conducting energy audits, quality control, and post inspections of weatherization and heating system work performed in residences of low-income clients. Schedule appointments with eligible clients for pre- and post- inspections of weatherization units, and coordinate with intake for specialized outreach to the handicapped, elderly, or hard-to reach clients. Conduct energy audits and surveys which would include identification of existing air infiltration conditions, measurements of attic and wall areas, testing of heating equipment, etc. to determine the kinds of conservation improvements required. Coordinate inspections in conjunction with utility programs and multifamily projects to ensure compliance with installation guidelines. Monitor work in progress by subcontractors to determine that work performance and materials used conform with accepted standards as required by the funding source. Provide energy conservation training through demonstrations and written materials to clients as required by program and state guidelines. Perform other related duties as assigned from time to time.

Minimum of a high school diploma/GED, with at least one year of experience in conducting energy audits required. Knowledge and experience with the Department of Energy (DOE) Weatherization Program. Must have knowledge of Massachusetts building codes and demonstrated ability to interpret state and federal conservation program guidelines. Good mathematical skills, attention to detail, and the ability to record audit findings accurately required. Valid driver's license required. Must be able to work sensitively and effectively with individuals of diverse educational, socio-economic and cultural backgrounds.