

Maryland Department of Housing and Community Development
Community Development Administration
CDA Lending and Risk Analyst II
(Energy Construction Management Officer) – Contract #C23035.471812
Division Development Finance - Energy
Hiring Range: \$29.15 - \$35.17
Grade 17, step 2 - 9

Work that Matters.

The Maryland Department of Housing and Community Development (DHCD) is a national leader in the financing of affordable housing and revitalizing communities. This is an opportunity to join this nationally-recognized, award-winning organization and apply your skills to this high public purpose and challenging area. Annually, DHCD finances approximately 2,700 units of multifamily rental housing in 40 properties, amounting to \$350 million in construction and permanent financing. Funding comes from a variety of sources, including state-appropriated funds, taxable and tax-exempt revenue bonds, federal low-income housing tax credits, federal HOME funds and other federal funds. Additionally, DHCD administers rental assistance programs and innovative initiatives designed to expand affordable housing opportunities for persons with disabilities, increase the energy efficiency and sustainability of affordable multifamily developments, and preserve rental housing.

Program Excellence: WholeHome, Energy, and Business Lending Programs

Who we are and what we do: We are a fast paced, dynamic team committed to serving Maryland households. We are looking for team players that share our vision of program excellence and our commitment to customer service. We achieve program excellence through continuous process improvement involving everyone in a collaborative and collegial team centered environment. Our division works within the Department to administer a wide range of programs using a variety of funding sources. For example, the Housing and Building Energy Programs have assisted over 47,000 households in the last 9 years with an annual estimated budget of around \$32,000,000. Our programs offer weatherization, energy efficiency, and health and safety improvement services to single family, multifamily, and commercial buildings in the state. Most of our programs serve limited income Maryland households. We work to continually improve our division of highly experienced and certified staff by bringing in individuals who strengthen and broaden the skillset of our team. We continually cross-train to allow each team member to make significant contributions to our suite of complex programs.

The programs that the division administers provide energy efficiency improvements that help reduce costs to residents, increase comfort, improve health and safety in the home, support local employment, and contribute strongly towards meeting the State's environmental goals. This program portfolio consists of programs such as the US Department of Energy Weatherization Assistance Program (WAP), EmPOWER Low Income Energy Efficiency Program (LIEEP), EmPOWER Maryland Energy Efficiency Tune-up Program (MEET), EmPOWER Multifamily Energy Efficiency and Housing Affordability Program (MEEHA), Maryland Energy Assistance

Program (MEAP) for Crisis/No-Heat/No-Cool, Energy-Efficient Homes Construction Loan Program (NetZero), and the BeSMART Home Energy Loan Program (BeSMART).

THE JOB:

Seeking an experienced and self-motivated residential construction Project Manager to join our energy efficiency program team to manage energy efficiency retrofit projects. For example, reviewing applications, reviewing energy audits, determining project funding, inspecting retrofit work, and approving project requisitions. The ideal candidate will have a strong background in residential construction and work well with our team, municipal agencies, subcontractors, and clients.

This is an awesome opportunity for qualified candidates to join our team during a period of significant growth in the industry for a long-term career and includes a competitive salary, State benefits, industry standard continuing education, and a hybrid work schedule.

Don't have a strong residential construction background but you're highly motivated and interested in making buildings more energy efficient, want to help people reduce their utility bills, make a positive impact on climate change, help the State meet its aggressive climate goals, and meet the position's Minimum Qualifications? Do you have experience with solar or other alternative energy systems? - We'll teach the building part to the right candidate!

Minimum Qualifications:

-
Experience: Seven years of experience evaluating the risk involved in granting single family, multifamily and commercial loans, government assistance programs, and/or construction management.

Notes:

1. Candidates may substitute the possession of a Bachelor's degree from an accredited college or university in Business Administration, Architecture, Construction Management, Finance, Economics, Real Estate, Architecture or any other related field and three years of experience evaluating the risk involved in granting single family, multifamily and commercial loans, government assistance programs, and/or construction management for the required experience.
2. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in loan specialist classification, loan specialist specialty codes in the loan specialist field of work, or as a commissioned officer in business and industry classification or business and industry specialty codes in the housing management field of work on a year-for-year basis for the required experience.

-
Preferred Qualifications:
-

Education: Bachelor's degree.

Qualifications:

1. Certifications including BPI Building Analyst, BPI Multifamily Building Analyst, HERS Rater, Certified Energy Manager, LEED Green Rater certification or other building science certification.
2. Experience interacting with general contractors, subcontractors, project architects or engineers.
3. Experience with multifamily financing, energy efficiency financing or interacting with grant/loan processes for construction projects.

To Apply: Please

visit <https://www.jobapscloud.com/MD/sup/bulpreview.asp?R1=23&R2=003726&R3=0006> to fill out an online application. **DHCD is an Equal Opportunity Employer**