

## **Full Job Description: Weatherization Technician/BPI Certified Energy Auditor**

An **Energy Auditor** is a building scientist and residential energy efficiency professional who examines the energy efficiency and health & safety of a building and identifies areas for savings by gathering field data, conducting test and using energy modeling software, in order to reduce the energy consumption, improve the safety of occupants and increase the lifespan of a building while improving the quality of life and comfort of the occupants.

### **Essential Duties:**

- Conduct home energy audits in residential homes for income eligible clients throughout Camden & Burlington Counties; entering attics, basements, crawl spaces and living spaces.
- Conduct Pre & Post QCI (Quality Control Inspection) Audits in compliance with Best Practices and Weatherization Program Rules and Regulations.
- Conduct combustion safety testing and infrared scanning to evaluate existing conditions and recommend energy efficiency improvements.
- Complete detailed and accurate data collection and measurements to enter into the Hancock Energy Software and/or other databases.
- Interact with homeowners, tenants and contractors regarding energy efficiency. For each property prepare detailed and accurate work orders to complete each audit.
- Promote and encourage the adoption of energy-saving measures recommended in the home energy assessment.
- Read and be Familiar with standards outlined in the SWS (Standard Work Specifications) support manual.

### **Requirements:**

- Valid NJ Driver's License
- Ability to pass written and field test/exams.
- Excellent written, verbal, and customer service skills
- Proficient in Microsoft Office (Word, Excel, Outlook)
- To Perform this job successfully, an individual must be able to work independently and as part of a team.

### **Preferred Requirements:**

- At least 1 year Energy Auditor experience is preferred.
- Experience with Residential Construction, Energy Conservation, HVAC and/or Weatherization is Preferred.

*\*Consideration will be given to applicants with prior BPI (Building Performance Institute) Certifications and/or Weatherization experience.*

**Certifications Required to be obtained and maintained upon hire:**

1. Certified Energy Auditor
2. Quality Control Inspector
3. ASHRAE 62.2 – Evaluation and Training
4. RRP Certification (Certified Renovator)
5. OSHA Construction 10
6. NEAT/MHEA Training (state energy audit tool)
7. Air Sealing or Dense Pack Insulation Training
8. Additional Certifications and Trainings may be Required Including but not limited to: CAZ, SWS, Radon, Whole house training, H&S Training, Manufactured Homes Fundamentals, Infrared Camera Basics

**Physical Requirements:**

- Sitting, standing, walking, kneeling, climbing and crawling
- Must be able to lift up to 25lbs
- Able to work in confined spaces

Camden County Council on Economic Opportunity, Inc. is an Equal Opportunity Employer and does not unlawfully discriminate on the basis of race, religion, color, national origin, age, marital status, height, weight, sex or handicap.

**Salary:**

\$20.00 - \$25.00 Hourly based on experience.

**Benefits:**

Dental Insurance  
Disability Insurance  
Health Insurance  
Life Insurance  
Paid time off  
Retirement Plan  
Vision Insurance

Interested applicants are encouraged to send their professional resume along with a brief cover letter to [nbanks@cccceo.com](mailto:nbanks@cccceo.com)