



SNAP JOB DESCRIPTION

SNAP is seeking a qualified individual for a Weatherization Crew Lead position to work in SNAP's Housing Services Core. This position is full-time and open to all qualified individuals.

Open until filled.

Review of applications will begin on September 29, 2023, and will continue until the position is filled.

Starting salary for this position is \$20.45-\$23.01 per hour DOE often pays State Prevailing Wage

Full salary range is \$20.45-\$32.74 per hour

Benefits include medical, dental, life, LTD, PTO and 403(b)

SNAP values diversity in its work force and is committed to Equal Opportunity and Affirmative Action. Please send an email to employment@snapwa.org to request any accommodations necessary to apply for this position.

Position Summary: Supports Weatherization program operations by making home improvements to single family homes, multi-family housing, and mobile homes. Provides onsite training, inspections, and other related functions.

Principle Duties and Responsibilities:

Continually monitors job site activities to ensure they are safely performed and in compliance with SNAP's policies and procedures including lead safe weatherization RRP specification.

Conducts inspections of work in progress. Ensures all work is completed to building codes, fire codes, Dept. of Commerce and SNAP's specifications and quality standards.

Assists Technical Services Coordinator in providing technical, procedural, and policy direction and assistance to Housing Improvements Technicians on-site.

Reports job-site concerns, performance issues, and hazardous conditions to supervisor.

Willingness to spend time with homeowners explaining to them what work is being done to their home and why.

Coordinates with Data & Materials specialist who fills the material lists so Housing Improvements Techs' daily assignments can be completed.

Evaluates and resolves on-site technical problems. Notifies supervisor of job site problems.

Completes required paperwork in a timely, accurate, and legible manner.

Works with coworkers and volunteers to promote a positive, respectful, and productive working environment, while protecting client confidentiality and dignity.

Within the context of the stated principle job duties, serves as an ambassador of SNAP's mission and values.

Completes assigned projects and performs related duties as assigned or the situation dictates.

Provides excellent customer service at all times as well as helps to grow the customer service culture within the agency.

