



## JOB DESCRIPTION

Role Title: Home Rating Field Inspector/HERS Rater  
Job Code: D2007  
Business Unit: TopBuild Home Services  
Department: Production  
Function: Operations  
Reports to: Building Science Advisor or Manager-Reg Building Science  
Employment Status: Full-Time or Part-Time  
FLSA: Non-Exempt

## SUMMARY

Responsible for Home Energy Rating functions for residential new construction including, but not limited to, performance inspections and testing for Environments For Living, Energy Star, Code compliance, forensic diagnostics and National and Local Green programs. Responsibilities include day-to-day interactions with multiple builder accounts, including personal contact and explanation of various code & program requirements, scheduling and reporting. Operates in a customer-focused work environment.

## ESSENTIAL FUNCTIONS

Proficient in conducting pre-drywall visual inspections to include framing details and insulation installation to ensure the meet program/code standards  
Able to conduct duct testing (duct blaster) and blower door testing to ensure HVAC system and home envelope meet program/code standards.  
As required, conduct training with builder trades and/or builder field personnel on program/code requirements to ensure compliance.  
Properly calibrate and use field equipment to complete field inspections.  
As required, perform diagnostics on homes to help identify performance issues related to energy use and comfort.  
Good understanding of Building Science, energy modeling and residential construction of primary trades which affect overall building performance.  
Effective daily account management and administration of builder accounts. Review scheduled work as well as current activity and data collection for data management and utility reporting.  
Responsive to both internal and external customers and vendors to ensure excellent customer service.  
Adhere to company safety and inspection protocols, including proper and prompt reporting procedures.

## EDUCATION AND CERTIFICATIONS

Home Rating Field Inspector must be a RESNET HERS Rater or Field Inspector in good standing with RESNET, or achieve required certification within 30 days of employment  
Minimum Degree: Prefer Associate's Degree, vocational or technical school degree, or 2 years experience in residential construction industry (minimum)

## EXPERIENCE

Minimum experience: 1-3 years general experience in Energy Modeling or Residential Construction.

Legal Age Requirements: At least 18 years of age

Must have a basic understanding of energy efficient software used to determine HERS score and other program requirements, as well as Microsoft Office Suite (Excel, Word, PowerPoint and/or Access or other applications)

## REQUIRED SKILLS

Self-managed and motivated with an acute attention to details.

Strong working knowledge of computers/I-Pad for data entry and retrieval

Basic mathematics – Able to perform mathematical calculations (add, subtract, multiply, divide)

Dependability – Reliable, responsible, and dependable, and fulfilling obligations.

Making Decisions and Solving Problems – Analyzing information and evaluating results to choose the best solution and solve problems.

Process Improvement – Evaluating and using relevant information and individual judgment to suggest ways to improve the work processes.

Ability to work independently while communicating with customers and teammates via phone, email, and other technological solutions.

Good time management skills.

## TRAVEL REQUIREMENTS

Type of Travel Required: Local; Out of town travel as required.

Amount of Travel Required: >50%; up to 100%

Must have valid drivers license in good standing and proof of insurability.

## PHYSICAL REQUIREMENTS

Ability to move up and down ladders and in attic spaces

Ability to carry 50 lbs.

Outdoor conditions, non-conditioned buildings and normal office settings

May be required to work overtime and weekend to meet demanding schedules.

Capable of driving within area of responsibility and maintain 3 or less points on driving record.

Must have use of hands and arms to reach, handling, and feel items.

Must be able to visually inspect the testing equipment.

TopBuild Corp. is an equal opportunity employer.