



**BENTON COUNTY PUBLIC UTILITY DISTRICT 1
invites applications for the position of:**

Energy Efficiency Advisor I or II

SALARY: \$28.87 - \$45.37 Hourly
\$60,049.60 - \$94,369.60 Annually

LOCATION: 2721 W 10th Avenue, Kennewick

OPENING DATE: 01/25/23

CLOSING DATE: 02/08/23 11:59 PM

JOB TYPE: Full Time, Regular, Non-Exempt

DEPARTMENT: Power Management

POSITION PURPOSE/SUMMARY:

Equal Opportunity Employee/Veterans/Disabled

Benton PUD is seeking a highly analytical and creative applicant that has strong interpersonal and customer service skills. This position will have the opportunity to work directly with District customers to help improve energy efficiency needs in their homes.

The Preferred candidate will have experience with home construction, building codes, weatherization and heat pump specifications, and HVAC system function. The ideal candidate will have an understanding of alternative energy systems, heat transfer properties, moisture interaction with building components, solar system components, and electric vehicle charging types and components.

The successful candidate will be placed appropriate to their education, experience and ability to perform the specific position accountabilities.

Target range for Energy Efficiency Advisor I: \$60,056 to \$71,495 Annually
Target range for Energy Efficiency Advisor II: \$66,062 to \$78,645 Annually

The primary purpose of this position is to provide District customers with energy advice including high bills resolution and conservation recommendations, perform conservation inspections, and ensure customer and contractor service quality is achieved.

ACCOUNTABILITIES:

1. Support the District's mission to serve our customers and foster a positive workplace by personally choosing behavior aligned with our values and ethical code.
2. Assist high electric bill customers by investigating high bills, providing an explanation of costs, making recommendations for energy conservation, and informing them of potential resources for alternative funding.

3. Provide conservation service for customers by reviewing usage history, examining customer facility(ies), making recommendations for energy conservation measures, and resolving customer complaints or concerns or escalating as needed.
4. Provide residential or commercial customers with excellent service by responding to phone calls and walk-ins, conducting home audits and inspections, presenting conservation, solar, and electric vehicle information at the customers premise and community events.
5. Assist in designing energy conservation programs for residential customers by conducting field research for further analysis.
6. Complete special projects and other duties as assigned to meet team, department, organization, and utility goals.

Additional Accountabilities for Energy Efficiency Advisor II

1. Ensure conservation internal/external auditors/contractors meet the applicable requirements of the program by training to contract specifications, conduct job on-site observations, audit for compliance, maintaining required certifications for employees, and compliance with contractor agreements.
2. Resolve or escalate all auditor/contractor contract compliance concerns by evaluating issues against the contract specifications, searching for acceptable alternatives and escalating when it exceeds the program guidelines.
3. Ensure energy conservation program, solar program, and electric vehicle program success by providing analysis and recommendations to Energy Programs Analyst.
4. Support future conservation program development and design by maintaining relationships with District customers and energy conservation contractors through field visits, phone calls, and correspondence.

MINIMUM QUALIFICATIONS, EXPERIENCE AND CERTIFICATIONS:

Required:

Energy Efficiency Advisor I

- AA/AS in Engineering Technology or related technical degree program
- 1-2 years of experience in construction, weatherization, or energy auditing.
- Must possess and maintain a WA State driver's license

Energy Efficiency Advisor II

- BA/BS in Engineering Technology or related technical degree program
- 3-4 years of experience in energy advising with at least 2 years leading staff or programs and utilizing conservation measures/methodologies.
- Must possess and maintain a WA State driver's license

Preferred:

- Strongly prefer certifications in energy auditing/inspecting, Performance Tested Comfort Systems (PTCS), residential air distribution testing, residential construction certification (or equivalent certifications), and Heating Ventilation and Air Conditioning (HVAC)

- Prefer certifications in Building Operator Certificate I and Energy Star Homes (or equivalent certifications)

Education Substitution:

Energy Efficiency Advisor I

An AA/AS is preferred; however, substitution is allowed for those with 2 additional years of directly related experience.

Energy Efficiency Advisor II

A BA/BS is preferred; however, substitution is allowed for those with an approved job-related certification and at least an AA degree, with 2 additional years of directly related experience.

Knowledge, Skills and Abilities:

- Proficient in MS Office
- Knowledge of home construction, building codes, weatherization and heat pump specifications, HVAC system function
- Heating equipment sizing (manual J load calculations)
- Knowledge of heat transfer properties
- Knowledge of alternative energy systems
- Moisture interaction with building components
- Strong interpersonal and customer service skills including proactive issue resolution
- Commercial building energy audit training
- Knowledge of solar system components
- Knowledge of electric vehicle charging types and components

ADA REQUIREMENT:

- **Attendance:** Consistent need to attend work at the job site or work location. Frequent or constant need for punctuality.
- **Physical Effort:** The job has intermittent periods during which continuous physical exertion is required, such as walking, standing, stooping, crawling, climbing, lifting material or equipment, some of which may be heavy or awkward, up to 35 pounds.
- **Environment:** Located primarily in outdoor areas exposed to seasonal changes in weather, including moderate to extreme temperature changes and winds.
- **Hazards:** There is occasional exposure to hazards or risk of injury which are unpredictable or uncertain and which may result in risk or personal injury.
- **Sensory Attention:** Typically requires regular use of one or more senses of medium intensity and long duration.
- **Job Pressure/Deadline Orientation:** There are some deadlines or productivity standards or the work is somewhat varied.

APPLICATIONS MAY BE FILED ONLINE AT:
www.bentonpud.org

Position #202300003
ENERGY EFFICIENCY ADVISOR I OR II
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2721 W 10th Avenue
Kennewick, WA 99336

Energy Efficiency Advisor I or II Supplemental Questionnaire

Benton PUD's Total Pay Approach provides a comprehensive package that includes compensation, benefits, retirement plans, and employee development. We have a variety of programs and options to fit your needs, including:

Health and Life Benefits:

- Medical (PPO or CDHP)
- Dental
- Vision
- Employee Life and AD&D Insurance
- Dependent Life Insurance
- Short Term Disability
- Long Term Disability

Retirement Benefits:

- Washington Public Employees' Retirement System (PERS)
- 457 and 401(a) Deferred Compensation Plans with Company Contribution

Saving/Spending Accounts:

- VEBA Health Reimbursement - to reimburse yourself for medical expenses or save for the cost of medical at retirement
- Flexible Spending Accounts
 - Health Care Spending Account
 - Dependent Care Spending Account

Paid Time Off

- Personal Leave - accruals increase with years of service
- 11 Paid Holidays

Other benefits include:

- Safety Incentives
- Wellness Incentives
- Alternative Work Schedules
- Employee Assistance Program
- Tuition Assistance Program
- Training and Development Opportunities
- Leadership Training
- Community Engagement
- Casual Work Attire

*Some of these benefits may not apply to temporary or on call positions.