

Sustainable Resources Center, Inc. (SRC) is a Minneapolis non-profit that seeks to create healthy and energy efficient home environments in partnership with families and communities. **Our vision is that all families live in homes that are safe, energy efficient, have clean indoor air, and are free of excess moisture, mold, toxins, and pests.**

Our Energy Programs Team achieves this vision by visiting homes in the community and identifying how these homes can be improved to save energy. We are then able to provide these often expensive upgrades to our income-qualified clients free of charge through the support of federal, state and utility grants.

If you are passionate about helping your neighbors live safer, better, longer, and more comfortably at home, **we are looking for you to join us as an Energy Conservation Specialist (Home Energy Auditor).**

Our Energy Programs staff come from many different backgrounds including the trades, engineering, sciences, and policy. They are dedicated, collaborative and have a combined total of well over 200 years of home energy experience - so you'll find maximum support for learning and growing among your colleagues. SRC is also committed to supporting your continuing education and pays for training, development, licensure and conference attendance.

BUT ENOUGH ABOUT US! WHAT ABOUT YOU?

YOU:

- Have a high school diploma or equivalent.
- Have education or experience in understanding a house as a system – whether as a builder or tradesperson, inspector, training in home energy auditing or education in home energy design.
- Are enthusiastic about helping people save money and live in healthier, more energy-efficient homes.
- Are empathetic and can relate to and communicate effectively with individuals from many different cultures and socioeconomic situations – on the phone and in person.
- Are very comfortable with modern office technology such as a copier, a scanner, and Microsoft Office Suite.
- Have daily access to an automobile and a relatively clean driving record (more details below).

PREFERRED QUALIFICATIONS:

- Currently certified as a Building Performance Institute (BPI) Building Analyst and/or BPI Quality Control Inspector (QCI).

- Experience in residential energy auditing including US DOE Weatherization Protocol, and furnace testing experience.
- Bilingual in any of the languages frequently spoken in the Twin Cities, particularly Spanish, Hmong, or Somali.

WHAT YOU'LL DO AS AN ENERGY CONSERVATION SPECIALIST (HOME AUDITOR):

Home auditors are hard at work in every Minnesota County! Check out this recent MPR story about home auditor Gerilyn Lopez, who conducts her work in northwestern Minnesota at <https://www.mprnews.org/story/2023/11/20/agency-combats-poverty-one-energy-audit-at-a-time>, or this PBS feature about home auditor Bob Hoium from central Minnesota's Prairie Five CAP: <https://youtu.be/mNt0YcQm6ZU?si=n-fdHbH7qR7GHrbw>

- Perform 4 to 5 on-site home energy audits per week following the MN Weatherization Assistance Program protocol. This includes inspection and analysis of the building envelope, heating systems, electrical, plumbing and all other aspects of building characteristics that may be considered for home improvement, with an emphasis on energy conservation.
- Use a wide variety of testing and diagnostic equipment (blower door, infrared cameras, and furnace testing equipment, CO testing, oxygen, efficiency tests) to identify energy conservation potential and unsafe or hazardous conditions.
- Enter data into program specific software.
- Create work orders for mechanical and insulation contractors.
- Communicate regularly with clients and contractors.
- Conduct Quality Control Inspections following the MN Weatherization Assistance Program protocol.
- Learn and understand MN State Weatherization Policy Manual program rules and guidelines.
- Participate in ongoing training. New auditors must achieve BPI Home Analyst certification within a year of starting. Training and exams usually take place in northern MN and require five days away from home. As mentioned above, SRC covers the cost of training and certification, as well as related expenses for the week such as room and board.

We invite you to visit our website at <https://www.src-mn.org/what-we-do/> to learn more about the Energy Conservation Program!

PHYSICAL REQUIREMENTS:

While performing the duties of a Home Energy Auditor, employees must:

- Frequently stand, walk, climb stairs and ladders, and balance on unstable surfaces.
- Reach with arms, and grasp, manipulate, feel, type and write with hands.

- Be able to crouch and crawl in small spaces like attics and crawl spaces.
- Work in environments that may be cold, hot, dusty or dirty with occasional exposure to outdoor weather.
- Lift 45 pounds occasionally, and 20 pounds frequently.

ADDITIONAL INFORMATION:

This is a full-time, non-exempt position eligible for paid time off, vacation, paid holidays, 401(k) with employer match, medical and dental insurance, employer-paid life insurance, short-term disability and long-term disability benefits, and a cell phone stipend.

Energy Conservation Specialists drive their own vehicles throughout the community to visit clients. Applicants must have a valid driver's license, a driving record that meets the minimum requirements of our insurer, and daily access to an insured automobile. Mileage is reimbursed at federal rates.

How To Apply:

Please email your resume and a brief introduction of yourself and why you think you'd be a great fit at SRC to HR@src-mn.org !

Sustainable Resources Center is an Equal Opportunity Employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.

Women, BIPOC and GLBTQIA+ individuals are especially encouraged to apply.