

York County Community Action Corp.

YCCAC is a nonprofit organization whose mission is to alleviate the effects of poverty, attack its underlying causes and to promote the dignity and self-sufficiency of the people of York County, Maine.

Weatherization Energy Auditor

40 hours/week; 52 weeks/year

The Energy Auditor is responsible for conducting comprehensive and precise residential home energy audits in accordance with program standards. Energy Auditors are tasked with educating clients about how to make their homes safer and more energy efficient. The Weatherization Energy Auditor:

- Conducts home energy assessments in residential homes, attics, basements and crawl spaces.
- Conducts combustion safety testing and infrared scanning to evaluate existing conditions and recommend energy efficiency improvements.
- Creates and revises systems and procedures by analyzing operating practices, recordkeeping systems, forms control and budgetary reporting.
- Completes detailed and accurate data collection and measurements and enter into agency database.
- Interacts with homeowners, tenants, and contractors regarding energy efficiency and prepare detailed and accurate work orders for each audit.

Minimum qualifications:

- Must be able to work independently and as part of a team.
- High School diploma required or equivalent.
- Strongly preference to applicants who currently have BPI-Building Analyst Certification with ability to obtain QCI certification within 6 months of employment.
- Must be able to obtain other BPI Certifications as necessary.
- Must have established background in Energy Auditing.
- Weatherization experience and a residential construction background preferred.
- Ability to comprehend and interpret a variety of reference books and manuals including building codes, computer handbooks, topographical maps, building manuals, architectural drawings, etc.
- Ability to maintain the integrity of confidential employment, client and business information.
- Ability to accurately record and deliver information, meet deadlines.
- Proficient in Microsoft Office, Outlook, Word and Excel. Ability to operate photocopier, scanner and facsimile.
- Able to communicate effectively and exercise good judgement.
- Valid driver's license and good driving record is required.
- Must not have an active record on the System for Award Management (SAM) website.

Pay commensurate with experience

Benefits:

Health, dental, vision and basic life insurance; HRA; Income protection; FSA; 403(b); PTO; Paid holidays; Employee Assistance Program

How to apply:

Visit our Career Center at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=1c4bd615-3829-460d-b922-a0167bb29d8c&cclid=19000101_000001&lang=en_US to complete an application.

- Application packets may be reviewed upon receipt.
- Please email questions to: apply@yccac.org

EOE