

Position: ENERGY AUDITOR**Key Job Responsibilities:**

- Conduct residential energy audits to evaluate energy efficiency and health and safety of a home
- Use diagnostic tools to identify areas for energy savings
- Educate customers about energy efficiency
- Prepare summary audit reports which clearly and effectively communicate building conditions and energy-saving opportunities
- Work with other team members to ensure a quality install
- Perform select retrofit measures such as airsealing and insulation of the building shell, installation of energy-efficient lighting and water-saving measures, select HVAC work
- Help maintain detailed client files
- Maintain strong ongoing communication with field team, office staff, and clients

Certificates, Licenses, and Background:

- MUST have an active BPI Building Analyst certification, preferably with a minimum of two years' experience conducting home energy audits (in select cases, we will fund BPI certification for candidates who otherwise have the right skills and industry background)
- High School Diploma required, Associate's or Bachelor's Degree preferred. Consideration given to candidates with two years of demonstrated experience in a field related to construction, building science, weatherization, HVAC, plumbing, electrical, or carpentry
- Current and valid driver's license with a clean driving record
- Ability to drive commercial vehicles (e.g. work van, box truck)
- Clean record with ability to pass various background checks

Required Professional Skills:

- Strong interpersonal, oral, and written communication skills, with strong mathematics aptitude
- Strong understanding of building science and home performance workflows
- Excellent problem solving skills with ability to analyze situations, identify existing or potential problems, and recommend solutions
- Strong business ethics, including the ability to protect confidential information
- An ability to develop an understanding of basic community action concepts and the numerous regulations that govern agency operations and programs
- A background in the construction industry/contracting is a strong plus
- A background in sales is a strong plus
- Ability to speak Spanish is a plus

Working Conditions:

The work we do is performed both indoors and outdoors in all types of weather. The work may involve climbing ladders, working in confined attics, crawl spaces, and basements, or working in homes of

deteriorating condition. Employees must be able to work in these conditions in residential, multi-family, and commercial environments.

Benefits:

- Competitive Pay
- Sign-on Bonus
- Paid Holidays / Paid Time Off Accrual
- Retirement Plan with Employer Match
- Group Medical, Dental, and Vision Insurance
- Overtime Pay
- Year-round Employment
- Growth / Professional Development Opportunities

If you are interested in helping families and businesses conserve energy, save money, and live healthier lives – this is an opportunity for you.

About True Management LLC:

Established in 2012, True Management LLC is an energy-efficiency construction company that specializes in providing detailed home energy audits for residential and multi-family customers. With our practices rooted in the Building Performance Institute's standards, True Management utilizes diagnostic tools such as blower door tests, zone pressure diagnostics, CAZ testing, infrared technology, and visual inspections to thoroughly assess each home. In an effort to understand the house as a system, we use these diagnostic techniques, analyses of utility usage histories, and interviews with residents, to develop recommendations for weatherization strategies that are tailored to each home and the people who live in it. With an eye for health and safety, we use this information to craft detailed work orders, which span a range of energy-saving improvements from air sealing and insulation, to ventilation improvements, to LED lighting, to heat pump water heater installations. Our hard-working crews install these improvements with careful consideration given to each step to maximize the energy-saving potential for our customers.