



Regional Economic Community Action Program, Inc.
40 Smith Street · Middletown, New York 10940
Tel. (845) 342-3978 · Fax (845) 956-5385 ·
www.recap.org

JOB DESCRIPTION

POSITION:	CREW TECHNICIAN
TERMS & CONDITIONS OF EMPLOYMENT:	Full-time at 35 Hours per Week, Non-exempt
SCHEDULE:	Monday-Friday, 7:30AM-3:00PM
LOCATION:	40 Smith Street, Middletown, New York
REPORTS TO:	Director of Energy Conservation
SALARY:	\$16.00 - \$22.00 per hour. Salary depends on experience

JOB SUMMARY:

The Crew Tech works as part of the Weatherization team to increase the energy efficiency, safety and comfort of residential homes.

QUALIFICATIONS:

Knowledge of construction, building science, relevant codes, safety, and indoor air quality as well as the impact of weatherization measures in these areas. Plumbing, electric, and heating experience preferred. Working technical knowledge of weatherization retrofit materials, basic knowledge of electrical hard wiring and math skills to determine weatherization calculations. Capable of gaining basic computer skills and knowledge of state of the art equipment used in the program. Capable of comprehending and implementing new weatherization technical information. Familiarity of trade's basic tools, materials, and installation standards. Interpersonal skills necessary to communicate effectively with clients, fellow crewmembers, and supervisors. Valid clean driver license a must.

RESPONSIBILITIES:

- Reports directly to Director. Coordinates with Crew Chief

Duties:

- Sets up upon arrival to job site
- Performs Measures assigned by Crew Chief
- Works with Crew Chief to resolve issues on the job
- Maintains a safe and neat work area
- Assists Crew Chief in all required testing

- Maintains time allocation sheet daily
- Cleans up at end of the day

PHYSICAL DEMANDS/WORK ENVIRONMENT:

While performing this job, the employee is required to stand, walk, sit, reach, handle objects, tools or controls, climb stairs, balance, stoop, kneel, crouch or crawl, talk or hear, and lift and/or move up to 50 pounds. Specific vision abilities include close distance, peripheral and the ability to adjust focus. Work conditions may include exposure to inclement weather and noise. Position may require exposure to electronic equipment including computers, printers, fax, and copy machines and cleaning equipment. If position requires use of a motor vehicle, driving on city streets and/or highways, exposure to inclement weather and traffic. Employees are to take all precautions and follow all laws while in these environments. This job requires consistent punctuality and attendance at the job site.

RECAP, Inc. is an Equal Opportunity Affirmation Action Employer. We are a drug-free workplace and conduct pre-employment and periodic drug tests.

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance