



## **Building Analyst**

Home Comfort Heating and Cooling has been family owned and operated for 21 years and has been a part of the NYSERDA program since 2007. We provide HVAC and weatherization needs for residential homeowners in need. If you are looking to work with an organized, team-oriented, and growing company, apply today!

**Pay Scale:** \$16.00 - \$20.00/hr

- Plus Bonuses and Commissions

**Schedule:** 7:30am - 4:00pm, Monday through Friday

### **Benefits:**

- 401k Employer Match
- Health Insurance
- Paid Time Off including 6 Holidays, Vacation, and Sick leave
- Paid on the Job Training

**Position Summary:** To perform Building Performance Institute (BPI) home energy assessments. To build a report based on the data that is collected.

### **Required Qualifications:**

- Valid driver's license and insurable driving record
- High school diploma or equivalent
- Excellent customer service and communication skills

- Requires analytical, manual, interpersonal, judgmental, organizational, problem solving, and good oral and written communication skills.
- An intermediate level of knowledge in the use of a personal computer; including; Microsoft office products; excel and word.
- Candidate must be able to manage time and deadlines effectively/efficiently.
- Requires the health and physical capability to work in a typical office and/or residential environment, including the frequent lifting of equipment weighing up to 40lbs.
- Must possess and maintain a valid driver's license and have regular access to reliable transportation.
- Ability to pass a background check