



Application for Subject Matter Expert (Building Analyst, Envelope Professional)

This form is available at www.bpi.org. It is important to complete all questions on this form, supply any additional requested information, and sign and date the application.

PART I. GENERAL INFORMATION

Please complete the following applicant information:

Name: _____

Title: _____

Company: _____

Acronym: _____

Address: _____

City: _____

State: _____

ZIP: _____

Phone: _____

Ext: _____

Fax: _____

Email: _____

PART II. CERTIFICATION SCHEMES – check each that applies

Building Analyst

Envelope Professional

PART III. REPRESENTATION

- Do you understand that you are only representing yourself, and not your company and/or employer, when serving on this working group?

YES

NO

- Do you understand that you will provide your best technical guidance without prejudice to your own company or employer?

YES

NO

PART IV. BPI CERTIFICATIONS / OTHER CERTIFICATIONS

(Check all that apply and add any other certifications not listed here.)

<input type="checkbox"/>	A/C & Heat Pump	<input type="checkbox"/>	Air Leakage Control Installer
<input type="checkbox"/>	Building Analyst	<input type="checkbox"/>	Crew Leader
<input type="checkbox"/>	Energy Auditor	<input type="checkbox"/>	Envelope Professional
<input type="checkbox"/>	Healthy Home Evaluator	<input type="checkbox"/>	Heating Professional
<input type="checkbox"/>	Infiltration and Duct Leakage	<input type="checkbox"/>	Manufactured Housing
<input type="checkbox"/>	Multifamily Building Analyst	<input type="checkbox"/>	Multifamily Building Operator
<input type="checkbox"/>	Quality Control Inspector	<input type="checkbox"/>	Retrofit Installer Technician

Other certifications: _____

PART V. WHAT SECTOR DO YOU WORK IN?

	Private Contractor		Government		Education		Research
	Non-Profit		Manufacturer		Distributor		Consultant

Other:

PART VI. WHAT INTEREST CATEGORY DO YOU REPRESENT?

Industry – A member of the home performance or weatherization industry who is involved with production, assembling and/or distribution, or sells materials, products, systems, or services covered in the scope of the certification.

Trainer - Individuals involved in the training of weatherization and home performance workers.

User – A contractor or other member of the industry who purchases, uses, or specifies materials, products, systems, or services covered in the scope of the certification.

General Interest – General Interest SMEs are neither Industry nor User SMEs. This category may include personnel from state or federal regulatory agencies, health/safety professionals, researchers, or personnel from trade associations or other organizations.

PART VII. BACKGROUND AND EXPERIENCE

Please complete the following and attach résumé or additional sheets as necessary.

1. List previous Working Group/Committee service, including other similar organizations on which you have served. List relevant building performance-related organizations, education, and service. Use additional sheets if necessary.

Organization/Committee

Date or Years of Service

a)

b)

c)

d)

2. State specific work experience related to the certification schemes.

3. State the contributions, education or other qualifications you offer towards the success of the Subject Matter Expert Group in which you have interest.

PART VIII. ADDITIONAL INFORMATION

Provide any additional information as may be appropriate to assist in the evaluation of your application. (Attach additional sheets as necessary. Use this space to make your case for the value of your participation toward furthering the work of this committee.)

PART IX. CERTIFICATION AND AGREEMENT

Being a Subject Matter Expert obligates the participant to commit to be active in all work of certification development, including attendance and participation at group meetings, contribution of information, prompt reply to emails requesting action, and on-time completion of assigned tasks. The undersigned agrees to abide by the policies and procedures of the Building Performance Institute (BPI) and attests that the information provided in this application is true and accurate.

The undersigned hereby agrees that his or her authorship contributions to BPI in connection with work performed as a Subject Matter Expert are considered to be works for BPI. To the extent that the undersigned retains any rights in copyright as to such authorship contributions, the undersigned hereby grants and assigns to BPI all such rights. The undersigned understands that he or she will have no rights in any BPI publications that use such contributions by the undersigned and certifies to the best of his or her knowledge that such contributions are not protected by the copyright of any other person or entity.

Signature: _____

Date: _____

Print Name: _____

Title: _____

Please send an electronic version of this document by completing all fields and clicking 'Submit Form' in the upper right-hand corner on page 1 of this form. Should you have trouble, please save the form as a PDF and email it as an attachment to SMEs@bpi.org.

Phone: (877) 274-1274

Fax: (866) 777-1274

E-mail: SMEs@bpi.org