



## Risk Management Field Manager

### **WHO ARE WE?**

PEG, LLC is in its twenty-eighth year being a diverse energy efficiency, engineering, environmental and management consulting firm operating principally in the Eastern and Central United States.

PEG, LLC is proud to partner with many of the nation's leading homebuilders in delivering construction compliance services. Our mission is to deliver innovative, data-driven solutions that support high-performance buildings, sustainable development, and client success across residential and commercial sectors. We strive to continually improve building energy efficiency and therefore, the quality of homes and life in the communities that we service.

Please visit our website at [www.pegenv.com](http://www.pegenv.com) to learn more about PEG!

### **WHO ARE YOU?**

The Construction Risk Management Field Manager is responsible for leading and supporting field operations within PEG's Risk Management Program across multiple construction projects and markets. This role ensures consistent implementation of PEG's program standards, inspection protocols, and quality expectations across assigned regions. The Construction Risk Management Field Manager plays a key role in maintaining program integrity, supporting field personnel, and ensuring high-quality execution of construction risk management services. This position works closely with field teams, clients, and contractors to promote consistency, reduce construction defects, and protect client investments.

The ideal candidate brings advanced construction knowledge, strong leadership abilities, and excellent communication skills. The Construction Risk Management Field Manager provides guidance and operational support to field teams, assists with complex project issues, and serves as a senior point of contact for clients and internal leadership. This position offers the opportunity to influence program performance, operational efficiency, and client satisfaction while upholding PEG's reputation for excellence and accountability in the field.

### **Job Location:**

The geographical area assigned to this position includes all states where PEG provides Risk Management Services including but not limited to VA, MD, NC, SC, GA, FL, PA, NJ, IL, & OH.

\*Travel will be required as this position manages several projects in surrounding states.

### **Areas of Responsibility:**

#### **I. Field Leadership & Personnel Support**

- A. Provide leadership, guidance, and support to field personnel involved in the Risk Management Program.
- B. Assist with recruiting, interviewing, and onboarding of field personnel as needed.
- C. Support the training and development of field personnel, including technical training, Scopes of Work, inspection protocols, and program standards.
- D. Promote consistent communication among field personnel to ensure program expectations are clearly understood.
- E. Assist in addressing personnel questions, operational challenges, and field-related concerns.
- F. Encourage professional development and recognize strong performance among field personnel.
- G. Maintain open communication with field teams to identify operational issues and opportunities for improvement.

#### **II. Risk Management Program Oversight**

- A. Ensure consistent implementation of PEG's Risk Management Program across assigned regions and projects.
- B. Monitor construction activity to verify inspections are performed within established program parameters.
- C. Ensure accurate and complete collection of inspection documentation and reporting for each inspection type.
- D. Participate in new client and community kickoff meetings when appropriate.
- E. Review construction plans and product information to support inspection activities.

- F. Ensure product specifications and construction applications align with manufacturer requirements and applicable codes.

### III. Scheduling & Operational Oversight

- A. Monitor client construction schedules to ensure inspections are properly coordinated.
- B. Ensure program inspections including Foundation, Framing, Exterior Envelope, Sound Testing/Sound Channel, Quality Improvement (QI), and overall site inspections are conducted according to program standards.
- C. Coordinate with clients and contractors when scheduling challenges or construction sequencing issues arise.
- D. Continually evaluate the effectiveness of program scheduling and RM field operations and recommend improvements.
- E. Ensure construction schedules and project documentation are properly maintained within SharePoint and other company software/systems.

### IV. Site & Program Management

- A. Support the startup and implementation of newly assigned sites within the Risk Management Program.
- B. Ensure field inspections and reports are completed consistently and in accordance with program standards.
- C. Maintain familiarity with site plans, specifications, and construction scopes to support field personnel when needed.
- D. Assist with resolving complex site issues or technical challenges encountered during inspections.
- E. Support coordination of program requirements with clients to ensure structures progress through the Risk Management Program as intended.

### V. Contractor & Builder Relations

- A. Foster strong working relationships between contractors, clients, and PEG personnel.
- B. Encourage contractor and client adherence to the established Risk Management Program.
- C. Provide guidance when addressing contractor questions or conflicts related to construction quality or program expectations.
- D. Assist in resolving escalated construction or program-related concerns when necessary.

### VI. Client Satisfaction

- A. Serve as a senior point of contact for clients regarding the Risk Management Program.
- B. Assist with resolving client concerns that arise during the inspection or reporting process.
- C. Support field teams in ensuring clients clearly understand inspection reports and program findings.
- D. Assist with client education and training related to the Risk Management Program.
- E. Review client feedback regarding program performance and recommend improvements where appropriate.
- F. Ensure documentation of conversations with clients or subcontractors in situations where there is potential for litigation.
- G. Ensure all elements of the Risk Management Program are clearly communicated and consistently applied.

### VII. Program Improvement & Operational Efficiency

- A. Stay current on building codes and regulatory changes and communicate updates to management and field personnel as necessary.
- B. Identify opportunities to improve inspection processes, reporting systems, and operational efficiency.
- C. Support continuous improvement efforts to enhance the overall effectiveness of the Risk Management Program.
- D. Assist leadership with initiatives that improve service delivery, operational performance, and client satisfaction.

### VIII. Miscellaneous Responsibilities

- A. Maintain a strong working knowledge of PEG operations and communicate company capabilities to clients and field personnel.
- B. Communicate any significant client or project concerns to management immediately.
- C. Ensure Risk Management files and project documentation are maintained in accordance with company policy.
- D. Assist with special projects, training initiatives, or operational improvements as assigned by the Company.
- E. Perform other duties as assigned.

**Education/Experience:**

- A minimum of 7–10 years of Residential and/or Commercial construction management experience is required, including experience with the full construction process from concrete through final turnover.
- Prior experience working with construction inspections, quality control, or risk management programs is strongly preferred.
- ACI Concrete Certification and OSHA Safety Certification (OSHA 10 at a minimum) are required OR must be obtained within the first 3 months of employment.
- Must obtain a FAA Drone License within the first 6 months of employment if not currently held.
- Must have a Valid Driver's License in good standing with an insurable driving record.
- Must successfully complete a pre-employment background check and drug testing.

**Additional Requirements:**

- Must be proficient in field documentation technology, including camera/picture documentation using iPad and/or iPhone.
- Must have strong computer skills and familiarity with Microsoft Excel, SharePoint, Microsoft Outlook, and Microsoft Word, including the ability to review reports and maintain organized project documentation.
- Must be able to interpret inspection reports, construction documentation, and field data to identify issues and support continuous improvement of the Risk Management Program.
- Must be willing and able to periodically access active construction sites, including confined spaces such as attics, crawl spaces, and basements, and work in extreme weather conditions when necessary.
- Must have the ability to safely access elevated work areas, including working on ladders (up to 30') and using basic hand or power tools when required.
- Must be able to lift and move up to 50 pounds unassisted when handling inspection equipment or supporting field operations.
- Must present a professional appearance and demeanor, with the ability to effectively interact with clients, contractors, and field personnel.
- Must demonstrate the ability to communicate complex technical construction information clearly in both verbal and written formats.
- Must possess excellent communication, interpersonal, and conflict-resolution skills and be able to coordinate effectively with multiple stakeholders.
- Must be organized, self-motivated, and dependable, with strong attention to detail, time management, and reporting skills.
- Must have general math and construction measurement skills sufficient to review field reports and evaluate construction conditions.

**Rewards and Benefits**

PEG LLC offers a comprehensive, total rewards package that includes competitive compensation and a flexible benefits package that reflects our commitment to creating a diverse and supportive workplace.

Benefits include: • Company-issued Gas Card, Toll Pass, & Vehicle Maintenance Allowance • Company-issued Uniforms, iPhone/iPad, Field Equipment/Tools/PPE • Flexible Work Schedule • Year Round Employment • Paid Professional Development & Salary Incentives through Learning/Certification Opportunities • 20 Annual Paid Days Off (12 Days of PTO, Birthday PTO, & 7 Company Paid Holidays • Company Sponsored Medical Insurance that includes a contribution of up to 50% off the monthly premium • Dental & Vision Insurance • 401(k) Retirement Plan with up to a 4% company match vested immediately • Basic Life & Supplemental Life • Short-Term & Long-Term Disability • Accident & Pet Insurance • Corporate Sponsored Events •

**PEG LLC is an Equal Employment Opportunity Employer.**

**PEG, LLC uses E-Verify to confirm the identity and employment eligibility of all new hires.**