



Building Science, Project Manager (Oregon)

The Building Science, Project Manager Oregon leads the implementation of projects and small programs related to affordable housing and sustainable communities with an emphasis on energy and water efficiency and renewable energy. The Building Science, Project Manager is responsible for maintaining client relationships, conducting site assessments, and assisting with program development for specific initiatives. Many projects focus on utility affordability, building decarbonization, renewable energy access, climate planning, and/or community resilience. This position requires some technical background in building science, construction management, energy auditing, energy engineering, or other related analytical expertise. The Building Science, Project Manager collaborates with others in the Oregon team and with core service departments of Elevate, as well as key partner organizations in the state. The Building Science Project Manager supports projects and program implementation in Portland, but also supports programs across the state as needed.

The Building Science, Project Manager reports to the Senior Program Manager, Strategy. This position is located in Portland, Oregon and is remote with on-site work performed as needed.

Responsibilities

- Lead projects and support programs in the Portland and Oregon markets.
- Conduct on-site energy efficiency and decarbonization building assessments and provide analysis and reporting to building owners, tenants and clients with support of Elevate's engineering team.
- Manage and analyze data related to energy efficiency, decarbonization, and/or municipal metrics. Quantify and apply analytical findings at a program level.
- Communicate regular project/ program updates and results to internal staff and external stakeholders.
- Support client engagement, including conducting customer outreach, preparing for and participating in client meetings, developing proposals, and coordinating with partnership managers across teams.
- Coordinate across teams and with partner organizations on projects, and support project and program delivery.
- Stay current on affordable housing policies, energy efficiency and green design trends, and available financial and program offerings for building owners, developers, municipalities, and community-based organizations.
- Represent Elevate with local, state, and national energy efficiency stakeholders at meetings, conferences, etc.
- Center the lives and voices of economically disadvantaged and Black, Brown, and Indigenous people and communities.
- Assist in program design, support strategic and business planning activities.



- Perform other duties as assigned.

Qualifications and Skills

- Bachelor's degree preferred or relevant lived experience
- At least five (5+) years demonstrated experience with energy auditing, building science, construction management, or energy engineering
- Experience working with various trades, with knowledge of traditional HVAC, electrical and plumbing systems, building shell elements, construction methodologies and procedures
- Ability to understand technical requirements and convey technical information to contractors, such as eligibility of specific equipment and documentation required to complete installations
- Travel on site up to 60%
- Adaptability and flexibility
- Skill in listening and amplifying the voices and vision of the community
- Ability to foster meaningful and authentic relationships that are supportive and inclusive across internal team, external partners, and municipal clients
- Ability to work independently and as part of a team, as well as facilitate collaboration and accountability
- Comfortable navigating change and uncertainty
- Capacity to manage a high volume of work and complex situations
- Strong ability to build relationships and work with both internal and external stakeholders
- Excellent written and verbal communication skills
- Self-starter with exceptional organizational, time management, and project coordination skills
- Demonstrated attention to detail
- Valid U.S. driver's license
- Passion for Elevate's mission of equitable climate action

Organization Description

Elevate seeks to create a just and equitable world in which everyone has clean and affordable heat, power, and water in their homes and communities — no matter who they are or where they live. Our programs, policy agenda, and partners reflect this commitment.

At Elevate, the greatest asset of our organization is the kind of people we attract. Elevate employees co-create our energetic and collaborative environment, where constant learning and service to others take priority. We empower individuals to challenge conventional thinking in pursuit of innovation and we seek dynamic, hardworking team members who are inspired to work with people of diverse backgrounds and perspectives. Every day we make a difference by



placing our team, clients, and community partners first. From our mission to our focus on staff well-being and career development opportunities, there's no better place to grow your career than Elevate.

Compensation

The total compensation for this position includes health and welfare benefits (medical, dental, vision, etc.), defined contribution benefit (401k with contribution), professional development, generous paid time off policies, and a flexible schedule. This is an exempt individual contributor position with a salary range of \$80,000 - \$90,000 based on experience.

Anti-Discrimination Policy

Elevate is an equal opportunity employer that does not discriminate against any employee or job applicant based on race, color, national origin, religion, sex, sexual orientation, age, disability, veteran status, or marital status. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, termination, promotion, transfer, layoff, leaves of absence, compensation, and training.

ADA Accommodation

Elevate will reasonably accommodate qualified individuals with a disability so that they can perform the essential functions of a job unless doing so causes a direct threat to these individuals or others in the workplace, and the threat cannot be eliminated by reasonable accommodation, or if the accommodation creates an undue hardship to Elevate. Contact the People Team with any questions or requests for accommodations.