

Building Science Project Manager, Washington

The Technical Project Manager, Washington leads the implementation of projects and small programs related to affordable housing and sustainable communities with an emphasis on energy and water efficiency and renewable energy. The Technical Project Manager is responsible for maintaining client relationships, conducting site assessments and assisting with program development for specific initiatives. Many projects focus on utility affordability, building decarbonization, renewable energy access, climate planning, and/or community resilience. This position requires a technical background in building science, construction management, energy auditing, or energy engineering. The Technical Project Manager, Washington collaborates with others in the Washington team and with core service departments of Elevate, as well as key partner organizations in Washington. The Technical Project Manager reports directly to the Senior Program Manager, Washington.

The position is located in the Puget Sound region to support project and program implementation throughout the region, particularly King, Pierce, Kitsap and Snohomish Counties, but will also support programs across the state as needed. This position is currently remote with on-site work performed as needed.

Responsibilities

- Lead residential retrofit projects and support programs in the Washington market, specifically in the Puget Sound region.
- Conduct on-site energy efficiency and decarbonization building assessments and provide analysis and reporting to building owners, tenants and clients with support of Elevate's engineering team.
- Oversee project teams that include staff from across Elevate.
- Communicate regular project/program updates and results to internal staff and external stakeholders.
- Support client engagement across Washington, including conducting customer outreach, preparing for and participating in client meetings, developing proposals, and coordinating with partnership managers across teams.
- Coordinate across teams and with partner organizations on projects and support client delivery of programs.
- Represent Elevate with local, state, and national energy efficiency stakeholders at meetings, conferences, etc.
- Stay current on affordable housing policies, energy efficiency and green design trends, and available financial and program offerings for building owners, developers, municipalities, and community-based organizations.
- Center the lives and voices of economically disadvantaged and Black, Brown, and Indigenous people and communities.

- Perform other duties as assigned.

Qualifications and Skills

- Bachelor's degree required or relevant lived experience
- At least five (5+) years demonstrated experience with energy auditing, building science, construction management, or energy engineering
- Adaptability and flexibility
- Ability to understand technical requirements and convey technical information
- Skill in listening and amplifying the voices and vision of the community
- Experience developing and coordinating values-driven, community-rooted programming
- Ability to foster meaningful and authentic relationships that are supportive and inclusive across internal team, external partners, and municipal clients
- Ability to work independently and as part of a team, as well as facilitate collaboration and accountability
- Comfortable navigating change and uncertainty
- Capacity to manage a high volume of work and complex situations
- Strong ability to build relationships and work with both internal and external stakeholders
- Excellent written and verbal communication skills
- Self-starter with exceptional organizational, time management, and project coordination skills
- Demonstrated attention to detail
- Valid U.S. driver's license
- Passion for Elevate's mission of equitable climate action

Compensation

The total compensation for this position includes health and welfare benefits (medical, dental, vision, etc.), defined contribution benefit (401k with contribution), professional development, generous paid time off policies, and a flexible schedule. This is an exempt individual contributor position with a salary range of \$80,000 - \$90,000, based on experience.

Anti-Discrimination Policy

Elevate is an equal opportunity employer that does not discriminate against any employee or job applicant based on race, color, national origin, religion, sex, sexual orientation, age, disability, veteran status, or marital status. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, termination, promotion, transfer, layoff, leaves of absence, compensation, and training.

ADA Accommodation

Elevate will reasonably accommodate qualified individuals with a disability so that they can perform the essential functions of a job unless doing so causes a direct threat to these individuals or others in the workplace, and the threat cannot be eliminated by reasonable accommodation, or if the accommodation creates an undue hardship to Elevate. Contact the People Team with any questions or requests for accommodations.