

## **Energy Efficiency Manager**

**Compensation:** \$120,000-\$150,000 + Bonuses

**Location:** Farmingdale, NY

**Job Type:** Full-Time.

NY State Solar sells, designs, and builds quality solar systems in New York! Our focus is to provide an outstanding customer experience and deliver a high quality PV system. Dedicated to helping New York become economically and environmentally sustainable.

The **Energy Efficiency Manager** will be responsible for building and supervising the Energy Efficiency team to ensure the successful implementation of residential house energy audits. This role will ensure all audits meet Building Performance Institute (BPI) and NYSERDA standards. The manager will oversee the day-to-day operations, drive team performance, and collaborate with various stakeholders to promote energy efficiency initiatives.

### **Energy Efficiency Manager Duties & Responsibilities:**

#### **Team Building and Management:**

- Recruit, train, and develop a skilled team of energy auditors and support staff.
- Provide leadership, guidance, and mentorship to the Energy Efficiency team.
- Conduct regular performance evaluations and provide constructive feedback.

#### **Operations and Supervision:**

- Oversee and coordinate residential energy audits to ensure compliance with BPI and NYSERDA standards.
- Develop and implement efficient audit procedures and protocols.
- Monitor the progress and quality of audits, ensuring timely and accurate completion.

#### **Compliance and Standards:**

- Ensure all team members are certified and maintain certifications as required by BPI and NYSERDA.
- Stay updated with industry standards, regulations, and best practices.
- Implement and enforce company policies, safety protocols, and regulatory requirements.

#### **Customer Relations:**

- Foster positive relationships with homeowners, addressing any concerns or questions regarding energy audits.
- Ensure excellent customer service and satisfaction throughout the audit process.

#### **Reporting and Analysis:**

- Prepare and present regular reports on team performance, audit results, and energy savings achieved.
- Analyze data to identify trends, areas for improvement, and opportunities for energy efficiency enhancements.

#### **Collaboration and Partnerships:**

- Work closely with other departments, such as Sales, Operations, and Constructions, to streamline processes and improve efficiency.
- Develop partnerships with local organizations, utilities, and government agencies to promote energy efficiency programs.

#### **Qualifications:**

- Bachelor's degree in Environmental Science, Energy Management, Engineering, or a related field.
- Minimum of 3 years of experience in energy efficiency, building performance, or a related industry, with at least 2 years in a supervisory or managerial role.
- BPI certifications are highly preferred.
- Strong knowledge of residential energy auditing practices, building science, and energy efficiency measures.
- Excellent leadership, communication, and interpersonal skills.
- Proven ability to manage and motivate a team to achieve goals.
- Strong analytical and problem-solving skills.

- Ability to travel within New York City and Long Island as required.

**Physical Requirements:**

- Ability to perform physical tasks related to energy audits, such as climbing ladders, inspecting attics and crawl spaces, and carrying equipment.
- Valid driver's license and reliable transportation.

**Benefits:**

- Medical, vision & dental Insurance
- Flexible Spending Account (FSA)
- 401(K) with up to 6% match
- Paid Training
- Paid time off (vacation, sick, bereavement, etc.)
- Company paid disability insurance
- Growth potential for committed individuals