

Job Title: Weatherization Field Technician
Program/Dept.: Weatherization
Reports To: Operations Supervisor

FLSA Status: Non-Exempt
Revision Date: March 2020
Pay Range: \$14.50 - \$18 per hour

Mid-Willamette Valley Community Action Agency
OUR MISSION: EMPOWERING PEOPLE TO CHANGE THEIR LIVES AND
EXIT POVERTY BY PROVIDING VITAL RESOURCES AND COMMUNITY LEADERSHIP.

MWVCAA is committed to promoting and achieving diversity, equity and inclusion with employees and with those we serve. The agency strives to be an employer of choice with a vision for all people to be respected for their infinite worth, and supported to envision and reach a positive future.

****COVID-19 Alert:*** *This position includes performing essential services during the COVID-19 pandemic and potential exposure to others who may be infected with the virus. I understand that if I am feeling unwell or have knowledge that I have had contact with an individual with a positive COVID-19 test, I will report it to my supervisor and self-isolate according to agency policies. I also understand that I must use available PPE and practice social distancing whenever possible according to agency policies.*

GENERAL DESCRIPTION

The Weatherization Field Technician will perform prescribed general heat-loss and air-infiltration improvements that will increase the efficiency of homes and correct the health and safety threats. The person in this position will follow Weatherization Assistance Program (WAP) specifications, per local, state, federal guidelines and regulations. Performs high quality repairs, upgrades and construction tasks that pass program inspection.

MINIMUM QUALIFICATIONS The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE

High school diploma *or* GED; *and* 1 year of additional training or experience in weatherization, carpentry, construction and repairs, building maintenance *or* related field; *or any* equivalent combination of experience *and* training which provides the required knowledge, skills, and abilities.

KNOWLEDGE, SKILLS, AND ABILITIES

- General Knowledge of construction procedures, tools and materials
- Demonstrated understanding of basic computer skills such as Microsoft Office, internet searches, timesheets and email.

CERTIFICATES, LICENSES, REGISTRATIONS

- Valid Oregon driver's license with acceptable driving record and insured vehicle available for use on the job.
- Candidate must pass a comprehensive MWVCAA background screening prior to employment.
- Must obtain at least 2 out of 3 certifications of the State REA (Residential Energy Analyst) *or* equivalent BPA training within first 12 months of employment.
- Candidate must pass pre-employment drug screen.
- Candidate must pass a pre-employment respirator fit test and physical examination.

ESSENTIAL DUTIES AND RESPONSIBILITIES This job description is not intended to be all-inclusive.

- Identifies and seals air infiltration points as necessary using two-part foam, caulk and/or mastic.
- Seals ductwork and registers.
- Installs loose-fill, roll/batt or rigid insulation in attics, walls and floors, ducts, and pipes.
- Installs pre-hung doors and windows.
- Tracks weatherization inventory and completes necessary documentation; writes notes and memos as needed.
- Performs carpentry and construction tasks as assigned, including proper disposal of materials.
- Cuts replaces, and re-glazes broken glass or wood windows.
- Attends training sessions as required and complies with agency safety policies and procedures, including prompt reporting of accidents and injuries to supervisor.

EQUIPMENT USED

The equipment described here is representative of that an employee may encounter while performing essential functions of this job. While performing the duties of this job the employee may use general construction tools and power tools, a computer, blower door, hand tools, power tools, a digital camera, duct blaster, phone, and other electronics and tools needed to accomplish job duties.

**Employee may be required to use personal protective equipment such as a respirator, protective eyewear and protective clothing.*

PHYSICAL DEMANDS

- Required to frequently reach with hands and arms; regularly required to climb or balance; occasionally required to stand; walk; stoop, kneel, crouch, or crawl. **Employee must have the ability to kneel, crouch or crawl in crawl and attic spaces.**
- Manual dexterity for handling equipment.
- Regularly lift and/or move 50 pounds and occasionally lift and/or move up to 100 pounds.
- Specific vision abilities required by this job include color vision, distance vision, close vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

- Indoor and outdoor work environment with frequent interruptions and demands.
- Exposure to trash and potential biohazards.
- Occasional interaction with the public.

Signature _____

Date _____

Print Name _____

MWVCAA is proud to be an Equal Opportunity Employer. We do not discriminate based upon race, religion, color, national origin, sex, sexual orientation, gender expression, age, veterans, and people with disabilities or any other protected category. We welcome all people to join us in achieving our Mission. If you require any assistance in the application process, or reasonable accommodations to perform the essential duties of the position, please notify a member of our team at (503) 585-6232.