

- **Company:** Brightpoint
- **Title:** Weatherization Analyst
- **Description:**
- **Location:** Fort Wayne, IN
- **Email:** [brightpointhr@mybrightpoint.org](mailto:brightpointhr@mybrightpoint.org)
- **Phone Number:** 260-423-3546
- **Certs:**
  1. Possess strong manual dexterity and visual skills.
  2. Possess strong auditory and verbal skills to communicate clearly with clients, staff and the public.
  3. Strong interpersonal, oral and written communication skills.
  4. Able to operate hand tools, power tools, and keyboard.
  5. Able to climb ladders and mount and dismount roofs and attic access points from ladders.
  6. Able to lift, carry and move 50 pounds in all directions.
  7. Able to stand or sit for 45-minute intervals
  8. Able to handle occasional heavy work involving stooping, crawling, bending, lifting, standing, sitting and working in tight and undesirable spaces.
  9. Able to work in extreme temperatures.
  10. High School Diploma required.
  11. Able to quickly develop a thorough understanding of weatherization dynamics, basic community action concepts, and the numerous regulations governing agency operations and programs.
  12. Able to relate well with diverse personalities from a variety of socio-economic backgrounds.
  13. Proficient in MS Office applications.
  14. High comfort level with public interaction.
  15. When driving for Brightpoint, the employee must have a valid Indiana driver's license and must maintain minimum liability limits of \$100,000/\$300,000 on auto insurance.