

## PROFESSIONAL STRENGTHS

- Proven success in planning, supervision and execution of home energy audits in compliance with applicable policies, laws, regulations and corporate objectives.
- Demonstrated technical expertise in service and installation of various HVAC equipment.
- Strong commitment to team and ability to work independently.
- Working knowledge of Microsoft Office including Outlook, Word, and Excel.

## EMPLOYMENT EXPERIENCE

- **Energy Auditor** March 2013-June 2016  
Racine Kenosha Community Action Agency, Inc. Racine, WI
  - Performed detailed energy audits and final inspections of residential/commercial housing.
  - Provided clients with recommendations for cost-saving energy improvements.
  - Conducted financial analysis of technical improvements to increase homeowner savings.
  - Completed quality control of contracted and in-house energy solutions.
  - Training officer for agency: coordinated trainings and kept weatherization staff up to date with policy changes.
  - Managed multiple energy efficiency projects from start to finish.
  - Inspected all Home Energy Plus furnace replacements.
  - Member of the Home Energy Plus Planning Committee.
  - Assistant hazardous material coordinator.
  - Sampled potential asbestos containing material for analysis.
- **HVAC Specialist/Energy Auditor** January 2013-March 2013  
Partners for Community Development Sheboygan, WI
  - Installed and maintained high efficiency HVAC equipment.
- **Energy Auditor/Asbestos Inspector** October 2012-January 2013  
Community Action, Inc. Janesville, WI
  - Managed for quality control of energy audits, field inspections and the completion of all the necessary documents related to field activities.
- **Energy Auditor/Project Manager** April 2009-August 2012  
Social Development Commission Milwaukee, WI
  - Conducted detailed energy audits of residential and commercial buildings.
  - Recommended technical and financially sound proposals.
  - Reduced energy costs and increased homeowner savings.
  - Managed multiple projects through the weatherization process.
- **HVAC Contractor/Owner** May 2007-April 2009  
Four Seasons Service, LLC Milwaukee, WI
  - Installed and serviced heating and air conditioning equipment in compliance with local, federal guidelines and weatherization procedures.
  - Developed and completed multiple scopes of work within specified timelines.
  - Actively recruited customers and managed personnel.

## **EDUCATION/CERTIFICATIONS**

- **Building Performance Institute** www.bpi.org  
Building Analyst Professional, Quality Control Inspector
  
- **Wisconsin Energy Conservation Corporation** www.weccusa.org  
Received certifications and completed trainings in:  
Quality Control, Energy Auditor, Residential Thermal Imaging, Asbestos Inspector, Asbestos Supervisor, Lead Safe Renovator, Diagnosing Heating System Useful Life, Mobile Home Weatherization, Panning for End State Conditions, Proper Installation and Operation of Ventilation Systems, Weatherization Assistant Training (NEAT), WX Boot Camp Training, Diagnostics and Blower Door Diagnostics, Advanced Diagnostics, Mold and Moisture Awareness Training
  
- **Milwaukee Area Technical College** Oak Creek, WI  
Studied Mechanical Systems, Plumbing, Electrical and HVAC.  
Refrigeration License.

## **COMMUNITY INVOLVEMENT**

- Volunteer for Park People of Milwaukee.
- Member of the Wisconsin Green Building Alliance