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Professional Summary

Spanish speaking customer home consultant with over six years' experience working and coordinating with technical and community service teams. Proven ability to organize, plan, and accomplish multiple tasks individually and collaboratively. Personal and professional experience working to support urban communities through educational and innovative programming.

Work Experience

Energy Conservation Specialist, Sustainable Resources Center, July 2019 - current

- Conduct outreach to potential clients to schedule WAP audits
- Complete energy audits including in depth documentation and creation of work scopes
- Coordinate work scope completing and quality assurance checks with contractors and crews
- Communicate with Spanish speaking clients over phone and conducting energy audits

Field Supervisor (Home Energy Squad), CEE, May 2014 - June 2019

- Conducted thousands of in-home consultations including creation and presentation of custom home energy reports and signing home owners up for work during visits
- Supervised and completed performance reviews for a team of 5 field workers
- Managed tool inventory and sign-out of new tool kits to staff of 35 field staff

Ramp Agent, Delta Global Services, MSP Airport, October 2013 - March 2014

- Decreased gate wait time through positive peer motivation
- Vigilant attention to safety and protocol in fast paced environment
- Prioritized with colleagues tight deadlines to assure timely aircraft operations

3M TWIST Intern, 3M Woodbury Campus, June 2013 - August 2013

- Collaborated within dynamic team of engineers and scientists to troubleshoot issues
- Presented potential applications of cutting edge imaging technology to internal teams
- Trained in workplace innovation and intellectual property protection
- Analyzed topographical data sets to determine measuring system accuracy

Science Teacher, Metro Area School Districts, August 2007- September 2013

- Evaluated curriculum and student success through assessment tools
- Developed and facilitated science curricula, including material management and distribution
- Planned and facilitated data driven focus group to inform district staff on curriculum delivery

Research Assistant, St. Anthony Falls Laboratory, February 2010 – July 2010

- Monitored data logging software and equipment
- Designed and constructed educational outreach tool for The National Center for Earthsurface Dynamics
- Collaborated with colleagues to ensure important objectives met clients deadlines and specifications

Recreation Coordinator, Little Earth of United Tribes, August 2001 - August 2006

- Orchestrated recreation program for 400 family units
- Spearheaded community engagement and recruitment program
- Tutored and mentored youth through afterschool enrichment programming

Skills

- Dynamic communications with individuals from diverse socio-economic backgrounds
- Proficient in Microsoft Office products
- Conversationally fluent in Spanish

Education/Certifications

- ▶ BPI Energy Auditor (Since 2014) and BPI QCI 2020
- Augsburg College, Minneapolis, Bachelor of Arts, June 2007 (GPA 3.6)
- Pre-engineering Coursework, September 2008 August 2009 (GPA 3.5)