

Home Energy Services Auditor

Join our caring, community focused team and help create a great customer experience. Help make a customer's home more comfortable and energy efficient!

We're looking for a home energy auditor to perform audits for the Weatherization Assistance Program (WAP) in Saratoga and Schenectady Counties.

Expectations:

- Schedule customers for energy audits and perform audits in accordance with guidelines set by the Division of Housing and Community Renewal's (DHCR), Bureau of Energy Affordability and the Weatherization Assistance Program.
- Analyze and evaluate homes using BPI standards based on appropriate building science techniques.
- Educate clients on ways to save energy within their homes.
- Coordinate on-site work of weatherization Crew Chiefs & Crews while providing technical assistance.

Knowledge, skills and abilities:

- BPI certification as an Auditor in the fields of Envelope and Building Analyst a plus but we will train. BPI Certification in HVAC helpful. Associate's Degree preferred or high school diploma /GED with experience in related field.
- Will obtain and maintain the following certifications: BPI Analyst, Heating and Mobile Home.
- Supervisory experience in a building construction or engineering environment.
- Working knowledge of modeling software and building science.
- Construction experience in residential framing is a plus. Electrical knowledge helpful but not required.
- A clean, valid New York State driver's license.
- Excellent interpersonal skills and the ability to effectively communicate with people of diverse social and economic backgrounds. Maintain a positive attitude with staff and clientele.
- Provide customer service that is responsive to the unique needs and culture of families, such as single parents, grandparents as caregivers, co-parenting relationships, LGBTQ families, non-English speaking, teen parents, domestic violence situations and more.

- Knowledge of Windows, Microsoft Word, Outlook and Excel, Google Docs, Zoom or other online meeting platforms. Familiarity with mobile devices, online training platforms and software applications helpful.

Schedule: position works Monday – Friday, 7:30am – 4:00pm.

Compensation: Salary is commensurate with certifications and experience.

Benefits:

- Medical, Dental, Vision Coverage which include family benefits
- 401(k) Plan with a 10% match
- Employer Paid Life Insurance
- Paid Vacation up to 5 weeks
- Paid Personal Time
- Paid Sick Time
- Employee Assistance Plan
- 13 paid holidays off during the year

LifeWorks Community Action, formerly Saratoga County Economic Opportunity Council, is a nonprofit that helps thousands of neighbors each year overcome the challenges of poverty by providing food, early childhood education, energy services, health and wellness, and immigrant services. Popular programs include The Pantry in Ballston Spa and The Kitchen in Saratoga Springs, as well as Head Start, WIC and Weatherization. Help Starts Here.

LifeWorks Community Action promotes diversity, equity and inclusion in all agency programs and services. We welcome applicants with diverse backgrounds who embrace and support an inclusive and equitable work environment.

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