



Elysian Energy

Contracting Team Leader

Now accepting applications for a Contracting Team Leader to act as a “Crew Chief” and on-site coordinator for contracting projects. This position offers the opportunity to help homeowners reduce their environmental impact while saving on their energy bills. The Contracting Team Leader reports to the Contracting Crew Manager, and is based out of our Laurel office.

Responsibilities

- Coordinate field operations and contracting work in the field. The majority of the jobs will entail whole house air-sealing, insulation, bath fan installation, and other miscellaneous weatherization items.
- Act as Crew Chief on job sites, overseeing Weatherization Technicians in the field.
- Trouble shoot any issues that arise on site, and communicate all changes back to appropriate parties.
- Track and inform Contracting Crew Manager of low inventory and potential “stop work” conditions.
- Quality Control and review of weatherization technicians work
- Ensure compliance with all OSHA/local/federal/state codes for fieldwork operations.
- Input data post contracting jobs using the appropriate computer modeling system as necessary
- Build and nurture positive relationship and maintain rapport with Client before during, and after contracting operations.
- Make confirmation calls the day before jobs
- Oversee and/or perform all test-out operations
- Complete and submit all test-out paperwork, photos, and job notes within expected timeline
- Take payment, and ensure prompt invoicing of jobs when necessary
- Drive contracting truck as needed
- Help maintain cleanliness and organization of contracting vehicles and warehouse
- Work with Contracting Crew Manager to coordinate and lead contracting training.
- Assist with other Elysian Energy programs and projects as needed.

Qualifications

The ideal candidate is energetic, personable and self-motivated with a demonstrated passion for contributing to the sustainability movement. Compensation based on experience. All candidates must be able to pass a background check. Other qualifications include:

- BPI BA or HEP Energy Auditor certification and/or experience leading Weatherization Teams
- Comfortable using a computer/iPad and ability to learn different computer modeling programs
- Strong familiarity with residential construction and/or building science

We will train all motivated candidates with preference given to those with the following:

- Additional certs related to OSHA, lead and weatherization.
- Light electrical, carpentry, and/or drywall experience
- High school diploma (some college preferred)

- Strong written and verbal communication skills

Candidates should send cover letter and resumes to Sunita Pathik at careers@elysianenergy.com

Elysian Energy is the area's leading provider of residential energy efficiency services. Our motto, "Lower Bills ~ Lower Impact ~ Higher Value"© speaks directly to our mission of reducing consumption and environmental impact while enhancing both comfort and value in the home. www.elysianenergy.com