

HEAT Squad at NeighborWorks of Western Vermont seeks a full time Energy Auditor located in southern VT to join the team to conduct energy audits in Rutland, Bennington, Windham, and Windsor counties. The auditor will listen to property owner's needs, and provide solutions to help save money, improve comfort, and address health and safety issues. They will work closely with the HEAT Squad program manager, intake specialists, participating contractors, and outreach/marketing teams. This position requires knowledge of building science, energy usage, and basic understanding of construction. The ideal candidate will be an expert in the field who is friendly, organized, and committed to NeighborWorks of Western Vermont nonprofit mission of successful and sustainable homeownership.

Key Responsibilities:

- Conduct energy audits in residential and small commercial buildings.
- Access and enter attics, basements and crawl spaces to take measurements, investigate conditions and assess possible solutions. Conduct combustion testing and infrared imaging.
- Utilize audit reporting web-based software to produce reports on-site, discuss findings at the audit, enter data in client management software and state rebate software.
- Educate as well as promote the completion of energy efficiency projects.
- Perform outreach and public speaking functions as needed.

Required Qualifications:

- 2 years of energy auditing experience or extensive construction experience.
- 1 BPI certification or willing to get certified (cost covered). BPI certification required within 6 mos. of hire.
- Strong customer service, sales and client relationship management skills and enthusiasm for energy conservation.
- Ability to work independently as well as function in a team setting.
- Valid driver's license. Travel is required throughout Rutland, Bennington, Windham, and Windsor counties. Company car provided.

Preferred Qualifications:

- Construction experience preferred, not required.
- Familiarity with VT building and energy codes.
- Detail oriented with the ability to multitask.
- Working knowledge of Salesforce and SnuggPro software preferred, not required.
- Effective verbal, phone, and written communication skills, computer skills a must.

Compensation:

- Competitive salary, vacation and holiday pay, full benefits.

To apply: Please send a cover letter, resume, and three professional references (titles, phone numbers, and email addresses) to Melanie Paskevich, HEAT Squad Program Manager, mpaskevich@nwwvt.org

NeighborWorks of Western Vermont is an equal opportunity employer.