



## Job Details

### Description

Community Housing Partners' Energy Solutions Training Center is pleased to announce an opening for a new Building Science Trainer. This position is responsible for delivering core and customized training to students that deliver services like Energy Auditing, Weatherization Installation, Diagnostic Testing and Health and Safety services low income families through the DOE's Weatherization Assistance Program. Trainers assist in the design and development of general building science training materials, engage in research of industry best practices, and provide technical assistance to the Weatherization network. The position provides training and technical assistance to clients across the United States. With the duties of a professional nature, the position requires initiative/self-starter abilities, demonstrated skill prioritizing work with multiple projects simultaneously in a fast-paced environment.

### Essential Duties and Responsibilities

- Provides classroom and field training, meeting the requirements of the training contract with the Virginia Department of Housing and Community Development (DHCD).
- Trains others to perform energy audits, inspections and quality assurance assessments using diagnostic equipment, to include the Blower Door, Duct Blaster, Pressure Pan, CO Analyzer, Infrared Camera, and National Energy Audit (NEAT) and Mobile Home Energy Audit (MHEA) tools.
- Proctors Building Performance Institute certification exams following required guidelines.
- Provides technical assistance to Weatherization agency network clients via phone.
- Responsible for the design, implementation, and delivery of special projects, including the creation and monitoring of project budgets.
- Perform other essential functions as assigned by Vice President.

The successful candidate must meet the following requirements in order to be successful in the position:

### Knowledge, Skills and Abilities

- Good communication skills, both verbal and written, and ability to interact and communicate with individuals at all levels of the organization and all levels of customers.
- Excellent presentation skills and ability to communicate information effectively in front of diverse student groups and group sizes.
- Ability to accurately perform intermediate mathematical functions as required to direct training.
- High level of interpersonal skills to handle sensitive student situations.
- Ability to troubleshoot with technicians and to research solutions as required.

- Good working knowledge of a variety of computer software applications in word processing, spreadsheets, presentation software, with the willingness to master new software applications.
- Ability to operate computers and standard presentation/AV equipment.

### **Education and/or Experience**

- High School degree or GED required; Associate or Bachelor's Degree in Construction Trades/Building Technology, Instructional Technology, or related field preferred.
- Virginia Master Mechanical License preferred
- Two years of classroom field training experience preferred.

Working hours may vary with project load, but customary business hours are Monday – Friday from 8:00 am- 5:00 pm, with a one-hour lunch break. Position requires up to 50% travel, overnight and daytime travel is required, as well as occasional evening and weekend hours.

This position is full-time 40 hrs./week and offers a positive and creative work environment, competitive salary and generous benefits including paid vacation/ personal leave/holidays, health/dental/life/disability insurances, retirement plan with company match, flexible spending account, and more.

Community Housing Partners (CHP) values the diversity of backgrounds, experiences, and perspectives among our employees, residents, and partners. We are dedicated to fostering a diverse and inclusive workplace that reflects the communities we serve and allows us to better serve our mission. CHP is committed to providing equal employment and advancement opportunity to all qualified persons regardless of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or status as a disabled, other protected, recently separated, or Armed Forces Service Medal veteran. CHP is also committed to an equitable hiring process, and we will provide accommodations in all aspects of that process. If you require accommodation in completing this application, interviewing, or otherwise participating in the employee selection process, please direct your inquiries to Lateffa Smith, HR Coordinator, at [lasmith@chpc2.org](mailto:lasmith@chpc2.org) or (540) 382-2002 x 3322 (phone), (800) 563-8369 (fax) or 711 (TTY/TDD).

### **Behaviors**

#### **Preferred**

**Team Player:** Works well as a member of a group

**Enthusiastic:** Shows intense and eager enjoyment and interest

**Dedicated:** Devoted to a task or purpose with loyalty or integrity

#### **Motivations**

#### **Preferred**

**Self-Starter:** Inspired to perform without outside help

### **Education**

#### **Preferred**

Associates or better in Construction Management Services or related field.

Bachelors or better in Construction Management Services or related field.

**Experience**

**Preferred**

**2 years:** Classroom field training experience preferred.

**Licenses & Certifications**

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Equal Opportunity Employer/Protected Veterans/Individuals with Disabilities

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information. 41 CFR 60-1.35(c)