

Appolo Heating and Cooling – Job Description

JOB TITLE:	Aeroseal Technician
COMPANY NAME:	Appolo Heating – a subsidiary of Moro Corporation
LOCATION:	Schenectady, NY
REPORTS TO:	General Manager
SUPERVISES:	This position does not supervise any others
FLSA:	Non-exempt

Aeroseal is a breakthrough technology that optimizes ventilation system performance and reduces wasted energy by sealing air duct leaks from the inside that were previously inaccessible.

Appolo Heating, a leading HVAC company, is offering this technology to current and future customers and is looking for a motivated, self-starter to help support the program.

SUMMARY: Working closely with internal team members, the Aeroseal Technician performs duct sealing in new and existing buildings, including residential and commercial.

ESSENTIAL DUTIES & RESPONSIBILITIES: Assist in the duct sealing process. Bring in the Aeroseal machine, set it up, tear it down when finished and all necessary follow up. This includes computer input, communicating results and issues with co-workers, and working with the end user/customer.

SKILLS & QUALIFICATIONS:

Training in the Aeroseal process will be provided. The successful candidate will have the following qualities:

- HVAC experience preferred, but willing to train the right candidate
- BPI Certification or home performance experience a plus
- demonstrated mechanical aptitude and/or construction experience
- excellent communication skills with customers and co-workers
- strong problem solving skills
- good computer skills, including spreadsheets and word processing
- ability to carry items in the 75 pound range
- comfortable working in both office and construction-site settings
- excellent work ethic and dedication to quality
- comply with pre-employment screening and drug testing

- able to work independently and as a team player
- must have own hand tools

DECISION MAKING: This position requires that the incumbent work closely with his/her supervisor on all non-routine questions, concerns or processes.

PHYSICAL/MENTAL REQUIREMENTS: *The physical/mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to reach with hands and arms and stoop, lift up to 75 pounds, kneel or crouch, and have good spatial awareness. Normal mental and visual attention.

Disclaimer: The above information on this description has been designed to indicate the general nature and level of work performance by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.

SIGNATURE: _____

DATE: _____